# VILLAGE OF FOUR SEASONS BOARD OF TRUSTEES

133 Cherokee Road Four Seasons, Missouri 65049 (573) 365-3833

#### SPECIAL SESSION MEETING MINUTES FRIDAY, JUNE 27, 2025, AT TIME: 10:00 A.M.

<u>CALL TO ORDER/ROLL CALL</u> – The meeting was called to order at 10:00 A.M. Trustees present were Mr. Weihs and Mrs. Ruck. Mr. Baldridge attended via Zoom video call.

**PLEDGE OF ALLEGIANCE** – Recited by those present.

## **DISCUSS AND APPROVE AUDIT FINDINGS**

- Mrs. Ruck reached out to the Auditors, Evers and Company, to inquire about two items that are noted in the report to see what the Village can do to avoid them in future audits. The items are Separation of Duties and Monthly reporting of financials.
  - Separation of Duties is something that can not be avoided since the Village is a small office with few employees. Checks and balances are in place to protect against issues with fund mismanagement.
  - Monthly reporting on financials is a standard comment added to reports to cover them and make all parties aware that monthly reporting isn't done. But it isn't an issue to be concerned about or a need to hire an outside firm to do monthly reporting.
- Mr. Weihs made a motion to approve the 2024 Audit and have Evers and Company submit it to the state, Mrs. Ruck seconded the motion, all approved. Mrs. Glover will notify the auditor that it has been approved and have Mr. Perdue sign the audit for approval.

#### **ADJOURNMENT**

• Motion made by Mr. Weihs to adjourn the meeting, seconded by Mrs. Ruck, and with all approving, the meeting adjourned at 10:07 A.M.

## DATE OF NEXT MEETING - July 9, 2025.

Recorded and prepared by: Trustee