

**VILLAGE OF FOUR SEASONS
BOARD OF TRUSTEES**

133 Cherokee Road
Four Seasons, Missouri 65049
(573) 365-3833

**REGULAR MEETING MINUTES
WEDNESDAY, March 8th, 2023, TIME: 5:30 P.M.**

CALL TO ORDER/ROLL CALL– Chairman Holcomb called the meeting to order at 5:30 pm. Those present were Chairman Holcomb, Mr. Engel, Mr. Baldrige, Mr. Perdue and Mr. Weihs. Village Attorney Mr. Miller was also in attendance.

PLEDGE OF ALLEGIANCE – Recited by those present.

Mr. Baldrige thanked Camden County Commissioners Ike Skelton and Commissioner James Gohagan for taking time to be at tonight's meeting.

Motion was made by Mr. Baldrige to appoint Mr. Jim Hankins as the Temporary Village Clerk, seconded by Mr. Perdue and passed by rest of Board.

APPROVAL OF MINUTES / OPEN SESSION/ CLOSED SESSION –

- February 3rd, 2023, Special Open Meeting – Motion made by Mr. Perdue to approve these minutes, seconded by Mr. Weihs, and passed.

Motion made by Mr. Weihs to approve both below sets of minutes, seconded by Mr. Perdue, and passed.

- February 8th, 2023, Regular Meeting
- February 8th, 2023, Closed Meeting

Mr. Baldrige then made a Motion to skip the agenda items. There was no second to the Motion, so it did not pass.

FINANCE REPORT -

- Reserves continue to grow.
- Financial Statement – Income & Expenses YTD - 2023 January and February. Some income changes:
 - Income Motor Fuel Tax Income is up \$2,300.00
 - Income Motor Fuel Sales Tax Income is up \$800.00
 - In total that is about \$2,000.00 more than normally received on these incomes.
 - Total income is up 18%.
 - Expenses down almost \$20,000 compared to \$42,000 of last year; now \$22,000 this year.
- Question asked by Mr. Baldrige about planned update of traffic light for the Special Road District, Mr. Engel responded it goes under ARP.

REPORTS—FUNCTIONAL ASSIGNMENT

Tony Baldrige

- Technology/IT – Suggested an annual audit for the Village’s technology environment.
- Licenses & Grants – No report.
- Commissions (P&Z, BOA) - No report.
- P&Z Administration – No report.

Randy Engel

- HSBRD Liaison – No report.
- CCPWSD#4 – Completed installation of new meters.
- Personnel – No longer head of this area.
 - ARP – Mr. Engle instructed Special Road District to order traffic light and send Village the invoice. Mr. Engle instructed the Sheriff to order license plate readers and send Village the invoice. New storm sirens ready to be installed, once easement completed.

Dave Perdue

- Law Enforcement – Lt. Jim Elkins provided report.
- Building Codes/Permits –
 - Permit Revenue for month \$7,570 up from \$5,710 in 2022.
 - Permit Revenue YTD \$9,593 up \$9,050 in 2022.
 - Permits YTD 26 up from 16 in 2022.
 - Building permits processed YTD 15 up from 9 in 2022.
 - New homes YTD 2 same 2 in 2022.
 - There’s been a lot of remodeling so still doing good with permit revenues.
- Streetlights – No report.
- Fire Department Liaison – No report.
- Mr. Engle questioned what is the -\$50,000 that appears at bottom of the February Inspection Department Report. Mr. Perdue to follow-up.

Ron Weihs

- Gardens & Parks
 - Most plants have been ordered for the various Village gardens.
- Hiking & Biking Paths –No report.
- HOA Boards Liaison – No report.
- Emergency Management –
 - New storm sirens –waiting for one survey and an easement to be finalized. Village Attorney will draw up a straight agreement and give to Mr. Engel for obtaining needed signatures.
 -

Jim Holcomb

- Policy Development – new policy to be addressed later under New Business.
- Community Planning/Public Relations –
 - Council of Local Government is doing administration for Village’s ARP fund as no one specific person has yet been designated to handle this directly, continue to look for a director.

- Legislative Affairs – Nothing to report.
- POA Liaison – Nothing to report.

PROSECUTING ATTORNEYS REPORT –

- There is still a pending case with lady who has chickens.

CLERKS REPORT – No report. Clerk not in attendance.

UNFINISHED BUSINESS

- Resolution of the Board of Trustees of the Village of Four Seasons, Missouri recognizing the voluntary resignation of the Village Clerk on December 6, 2022; and...
 - Chairman Holcomb stated that he was told that Board wants to take resolution up.
 - Roll Call Vote
 - Mr. Baldrige – Yes
 - Mr. Engel – No
 - Mr. Weihs – Yes
 - Mr. Perdue – Yes
 - Chairman Holcomb – no response
 - Mr. Perdue read the resolution once in full. Motion made by Mr. Perdue to recognize “Resolution 23-10 seconded by Mr. Weihs.
 - Mr. Perdue said vote is on approving the presented resolution and it’s to accept resolution.
 - Roll Call Vote (taken by Chairman Holcomb)
 - Mr. Baldrige – Yes
 - Mr. Weihs – Yes
 - Mr. Perdue – Yes
 - Chairman Holcomb – Abstain
 - Mr. Engel – No
 - Motion passes. Resolution adopted.
- Signing/attestation of Ordinance 23-10 to amend the Four Seasons Village Code Section 2-141 to comport with Missouri law at Section 80.110 RSMo and Missouri’s Employment-At-Will doctrine.
 - Mr. Perdue asked to have signing/attestation of this ordinance redone because of question of Village Clerk Ms. Sullivan’s employment status at time of original signing/attestation of ordinance. Mr. Perdue would like newly appointed Temporary Interim Clerk to sign attestation section on clean copy of ordinance. Document signed by Chairman Holcomb and Interim Clerk.
- Mr. Perdue asked if Board could go into close session for purpose of carrying on with Ordinance 23-10, Chairman Holcomb stated that Board would not be going into closed session in the middle of this meeting.
- Village Attorney Mr. Miller stated he needed to record the “yeahs” and “nays” of the previous approval of 23-10. He received the below from each Board member:
 - Mr. Weihs – Yes
 - Mr. Perdue – Yes
 - Mr. Baldrige – Yes
 - Mr. Engel - No

- Chairman Holcomb - No

OLD BUSINESS

- Bid Package for Outdoor Bathrooms – no bids received
- Garden Plan 2023 –
 - Plants have been ordered and fall under the \$15,000 budgeted amount and will request an itemized cost on additional things listed in bid. Check into situation of large white directional signs located in some of the Village gardens.

NEW BUSINESS

- High Performance Marine –
 - Business owner requested to park boats in front of his business for display.
 - Motion passed not allowing parking of boats was made by Mr. Baldrige, seconded by Mr. Engel.
- Policies – Remote Work, Overtime, Payroll, Time Clock, Cell Phones –
 - Motion to table item made by Mr. Engel, seconded by Mr. Perdue, motion passed.
- Letter from Attorney Nickolas W. Allen –
 - Chairman Holcomb stated that Board had already resolved to have Village Attorney Mr. Miller to work with outside counsel to investigate complaint. Mr. Baldrige stated the board instructed Village Attorney to be the lead person and hire outside counsel for the complaint.

PUBLIC VOICE

- Resident Ranita Jones asked for clarification of Resolution that was passed during this meeting. It was explained that resolution was that the Board only recognized the action taken by Shannon Sullivan on December 6 was her resignation.
- Presiding Commissioner Ike Skelton shared info on proposed Flood Plan Map. It is in the public open comment period and any comments were being sought. He encouraged everyone to go to the State of Missouri Emergency Management website to learn more about proposal.

DATE OF NEXT MEETING – April 12th, 2023

- **CLOSED SESSION - Personnel**

Motion made by Mr. Perdue, seconded by Mr. Weihs, and a roll call vote:

Roll Call Vote

Chairman Holcomb - I guess

Mr. Engel – Okay

Mr. Baldrige - Yes

Mr. Perdue - Yes

Mr. Weihs – Yes

The Board and the Village Attorney Mr. Miller entered a closed session: 6:28 p.m.

- **RETURN TO OPEN SESSION**

After returning to open session at 6:52 p.m. adjourned at 6:52 p.m.

Trustee

Trustee